

Part: **Financial Management and Administration**  
 Section: **Treasury Board's General Management Policies**  
 Subsection: **Goods and Services**  
 Policy: **Rent of an Aircraft and Executive Aircraft**

Number: **4535**  
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## Rent of an Aircraft

<b>Objective</b>	<i>The objective is to outline requirements for the rent of an aircraft.</i>
<b>Authority</b>	<i>The Financial Administration Act, 1993, clause 5(a), subsection 10(2)</i>
<b>Applicability</b>	This policy applies to ministries.
<b>Treasury Board Policy</b>	.01 The permanent head may authorize rent of an aircraft from the private sector: <ul style="list-style-type: none"> <li>• for transportation of an employee or agent required to travel on government business to areas not regularly serviced by commercial airlines (code to travel);</li> <li>• for use in an emergency (e.g., ambulance, rescue); and</li> <li>• in exceptional circumstances where such rental is in the best interest of the ministry.</li> </ul>
<b>References</b>	<a href="#">4405 Employee Travel</a> <a href="#">4440 Private Aircraft</a>