

Part: **Financial Management and Administration**  
 Section: **Treasury Board's General Management Policies**  
 Subsection: **Travel and Business Expenses**  
 Policy: **Geological Survey Parties**

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## Geological Survey Parties

### Objective

*The objective is to provide for the reimbursement of travel expenses of persons employed by the Ministry of Energy and Resources for the summer season as assistants to geological project leaders.*

### Authority

*The Financial Administration Act, 1993, clause 5(a), subsection 10(2)*

### Applicability

This policy applies to ministries.

### Treasury Board Policy

.01 The Ministry of Energy and Resources may pay the travel expenses of persons employed for the summer season as assistants to geological project leaders. Expenses include travel from the person's place of study or residence to Regina, or other place of employment, and return. Approved Saskatchewan Public Service Commission rates and policies apply.

### Provincial Comptroller Directives

.02 Allowances for meals, accommodation and mileage are set out in the Saskatchewan Public Service Commission Human Resource Manual, [PS 601-2](#), [PS 601-3](#), [PS 601-4](#) and [PS 601-A](#).

.03 A [Travel Expense Statement](#) must be completed.

### References

[3101 GRF Payment Responsibilities](#)  
[3136 Travel Expense Claims](#)  
[4405 Employee Travel](#)

Saskatchewan Public Service Commission Human Resource Manual, [PS 601-2](#), [PS 601-3](#), [PS 601-4](#) and [PS 601-A](#)