

Part: **Public Money and Property**  
 Section: **General Revenue Fund and Revolving Funds**  
 Subsection: **Control of the GRF**  
 Policy: **Shared Grants and Programs**

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## Shared Grants and Programs

### Objective

*The objective is to specify the approval and control requirements for shared grants and programs within the General Revenue Fund.*

### Authority

*The Financial Administration Act, 1993, sections 10 and 33.2*

Pursuant to *The Financial Administration Act, 1993* (FAA), subject to any Treasury Board orders or directives, a ministry having authority to make a shared grant or provide a shared program may initially charge the part of the shared grant or shared program costs that is to be shared with and paid by the other ministry to a suitable appropriation available to the paying ministry and the other ministries sharing the costs shall reimburse the paying ministry for their share of the costs for the same fiscal year in which the costs were incurred by the paying ministry.

Pursuant to the FAA, subject to the approval of Treasury Board and any limitations and restrictions that Treasury Board may impose, ministries may exceed their appropriation on a temporary basis.

### Definitions

**Shared grants or programs** refer to situations where one ministry administers transfers on behalf of other ministries and recovers the other ministries' share.

**Paying ministry** means the ministry that makes the initial payment of a shared grant or provides a shared program.

### Background

Each ministry has an appropriation for its costs. Payments from appropriation require legal, budgetary and spending authority.

The paying ministry must have legal authority through other legislation to make these grant payments, as the FAA **does not** provide this authority.

The FAA provides, subject to any Treasury Board orders, the authority for the paying ministry to charge its appropriation with the other ministry's share of the costs, until the other ministry's share is recovered. The FAA **does not** provide the authority to directly charge costs to another ministry's appropriation.

### Treasury Board Policy

.01 Treasury Board approval is required for shared grants or programs.

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## Provincial Comptroller Directives

- .02 Where shared grants or programs are contemplated, ministries are to consult with the Budget Analysis Division, Ministry of Finance and the Provincial Comptroller's Office, Ministry of Finance.
- .03 The paying ministry is to charge the payments under shared grants or programs to a suitable appropriation and reimbursements are to be credited to the balance of the appropriation to which they were initially charged. The end result is that each ministry reflects its share of the costs. See the [Accounting Manual, Appendix H Central System Processing](#) for details relating to processing of these reimbursements.
- .04 It is expected that for shared grants or programs, ministries will be able to manage within their appropriations.
- .05 As with other subvotes, overexpenditures are not permitted. In accordance with subsection 37(3) of the FAA, overexpenditures, if not provided for through virement or special warrant in the current fiscal year, would be charged to the next year's appropriation.
- .06 The paying ministry must recover the other ministries' costs prior to year-end cut-off; otherwise, the paying ministry will be charged with those costs. Refer to the [Accounting Manual, Appendix A General Revenue Fund Year-end Procedures and Schedules](#). The reimbursing ministry is responsible to process its share of the shared grant or program prior to year-end cut-off. There is no provision for unrecovered costs to be recovered in the next fiscal year.

## References

- [3000 Control of the GRF](#)  
[3001 Net Budgeting in the GRF](#)  
[3007 Shared Services](#)  
[3101 GRF Payment Responsibilities](#)

[Accounting Manual, Appendix A General Revenue Fund Year-end Procedures and Schedules](#)

[Accounting Manual, Appendix H Central System Processing](#)